The Annual Quality Assurance Report (AQAR) of the IQAC

2016-17

Submitted

By

Balasinor Vidya Mandal Managed

C.&S.H.Desai Arts and L.K.L Doshi Commerce College

(Mahalaxmiben Manilal Shah Vidyanagar)

(Affiliated to Shri Govind Guru University)

Accredited 'B' by NACC (2.29 CGPA)

Sevalia Road, Balasinor-388255(Gujarat)

To

NAAC

National Assessment and Accreditation Council

Banglore
2017

Contents

Part – A

1. Details of the Institution

1.1 Name of the Institution

> C & S.H DESAI ARTS AND L.K.L DOSHI COMMERCE COLLEGE

1.2 Address Line 1

> Mahalaxmiben Manilal Shah Vidyanagar

Address Line 2

> Sevalia Road

City/Town

> Balasinor   Dist-Mahisagar

State

> Gujarat

Pin Code

> 388255

Institution e-mail address

> dmachhi24@gmail.com

Contact Nos.

> 02690-266079, 267915

Name of the Head of the Institution:

> Prin.Dr.D.P.Machhi

Tel. No. with STD Code:

> 02690-266079, 267915

Mobile:

> +919427836118

Name of the IQAC Co-ordinator:

> Prof.K.G.Thakar

Mobile:

> +919687283171

IQAC e-mail address: | dmachhi24@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

| EC/PCA/46/130 dated 16/09/2008 |

1.5 Website address:

| www.balasinorcollege.com |

Web-link of the AQAR:

| www.balasinorcollege.com/IQAC/AQAR16-17.doc |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.29	2008	5 yrs.
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | 28/02/2008 |

1.8 **AQAR for the year** *(for example 2010-11)* | 2016-17 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR _____2009-10_____ _____ (28/08/2010)
   ii. AQAR_____2010-11_____ _____ (24/08/2011)
   iii. AQAR_____2011-12_____ _____ (20/09/2012)
   iv. AQAR_____2012-13 _____ (26/10/2013)
   v.   AQAR_____2013-14 _____ (DD/MM/YYYY)
   vi. AQAR_____2014-15_____ (26/09/2015)
   vii. AQAR_____2015-16_____ (13/09/2017)
   viii. AQAR_____2016-17 _____ (   )
   ix.

1.10 Institutional Status

University   State [√]   Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                  Urban [ ]   Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

              Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Program

      Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

      TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

      Others   (Specify)   [.   DOEACC Recognised Dept.of. Information Technology]

1.12 Name of the Affiliating University *(for the Colleges)*   [SHRI GOVIND GURU UNIVERSITY GODHRA]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

      Autonomy by State/Central Govt. / University   [ ]

      University with Potential for Excellence   [ ]   UGC-CPE   [ ]

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Program ☐   DST-FIST ☐

UGC-Innovative PG programs ☐ ther (*Specify*) ☐

UGC-COP Programs ☐

2. IQAC Composition and Activities

2.1 No. of Teachers — 05

2.2 No. of Administrative/Technical staff — 02

2.3 No. of students — 02

2.4 No. of Management representatives — 02

2.5 No. of Alumni — 01

2. 6 No. of any other stakeholder and
    community representatives — 01

2.7 No. of Employers/ Industrialists — -

2.8 No. of other External Experts — -

2.9 Total No. of members — 13

2.10 No. of IQAC meetings held   Two

2.11 No. of meetings with various stakeholders: No. 04   Faculty 02

    Non-Teaching Staff Students 01   Alumni 01   Others ☐

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No √

    If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 2 | International | | National | | State | √ | Institution Level | √

(ii) Themes

- Career opportunities through vocational courses
- Preparing for competitive exams

2.14 Significant Activities and contributions made by IQAC

1. Examination reform

2. Orientation program for Sem-1,3 & 5 students

3. Academic Audit of faculty

4. Student's Seminar

 5. Administrative audit of non-teaching staff

6. Organization of placement programmes in collaboration with various agencies

7. Quality up gradation through participation and collaboration with other Academic institutions.

8. University sports day and Sports Activities

9. Celebration of Guru purnima

10. Teacher's Day Celebration

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Continuous evaluation	executed
2.RUSA application	executed
3.Academic audit	Academic audit was conducted the meetings were held to facilitate interaction between IQAC and departments
4.Administrative audit	executed
5.Remedial classes	Remedial classes were conducted to help the slow learners improve their academic performance
6.Career counselling for final year students	Final year students were counselled by faculties regarding various competitive exams (NET,SLET,TET,TAT,GPSC)
7. Examination Reform drive	CCTV Surveillance College Examination Committee headed by Convener Prof. H.J.Shukla conducts examinations in fair, disciplined and transparent manner and monitors the process.

 * *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

On the basis of AQAR.The Management initiated a series of quality improvement measures more ad-hock staff was recruited to tackle the permanent staff deficiency. Infrastructure like renovation of the auditorium and R.C.C roads were built through financial support.

Study tour and Interaction with business and industrial organizations were held

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programs

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
PhD				
PG	07			
UG	07			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	08	01		05
Others		M.S.W	M.S.W	M.S.W
Total	22			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programs:

Pattern	Number of programs
Semester	07 + 07
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√]   Parents [ ]   Employers [ ]   Students [√]
     (On all aspects)

    Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> SGGU board of studies revises and updates regulations and syllabi and as our college is affiliated with SGGU we follow and implement regulations and syllabi as directed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Commencement of Institute of M.S.W as approved by SGGU

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	07	12	-	07(Recruited by College Management)

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

06 Visiting	02 part time	07 ad-hoc

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	15	-
Presented papers	06	15	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT Quiz Debates Interactive session Documentaries and films BISAG LECTURES

2.7 Total No. of actual teaching days during this academic year

247

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding, MCQs

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08		

2.10 Average percentage of attendance of students 81%

2.11 Course/Program wise
distribution of pass percentage :

Title of the Program	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Sem I & II	475		6	86	277	77.68
B.A Sem III & IV	378		3	31	194	60.32
B.A Sem V & VI	398	02	8	56	169	50
B.com Sem I & II	155		6	27	47	51.62
B.com Sem III & IV	92		2	20	42	69
B.com Sem V & VI	151	01	06	32	54	61.58
M.A Sem I & II	295	02	05	75	92	59
M.A Sem III & IV	455	03	12	105	212	72
M.Com Sem I & II	42	01	02	08	15	62
M.ComSem III & IV	52		03	07	22	62
D.I.T	98					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Assignments for each SEM.
- Project work for commerce students
- Monthly evaluation test for all semesters
- IQAC promotes use of ICT
- Seminar Work for Arts Students
- Study/Industry visit for Commerce students
- IQAC promotes students to handle and monitor classroom activities on special occasions
- IQAC holds direct interaction with students

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Program	09
HRD programs	
Orientation programs	02
Faculty exchange program	
Staff training conducted by the university	02
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	14		05
Technical Staff	-	-	-	04 (Appointed by Balasinor Vidyamandal)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC makes faculty members aware of the research grants and facilities for research
Activities IQAC promotes research activities and as a result research articles are
published

3.2   Details regarding major projects   NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects   NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	02	04	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 06 | Chapters in Edited Books | 05 |

ii) Without ISBN No.   [ ]   [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy | NIL |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			02		02 Workshop
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons | 05 |

3.13 No. of collaborations   International [ ]   National | 03 1.JJtu(RAJ) 2. S.P.Uni 3. Somnath Sanskrit Uni. | Any other [ ]

3.14 No. of linkages created during this year   [ ]

3.15 Total budget for research for current year in lakhs :

From funding agency [ ]   From Management of University/College | 2 Lacs |

Total | 2 Lacs |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
16	04	06	06			

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

05

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level 100   State level 04

National level ☐   International level ☐

3.22 No. of students participated in NCC events:

University level 46   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS:

University level ☐   State level 01

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level [ ] State level [ ]

National level

| 03 |
| 1.Best Cadets (Thal Sainik Camp, National Games) |

International level [ ]

3.25 No. of Extension activities organized

University forum [ ] College forum [ ]

NCC [08] NSS [02] Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

C & S H Desai Arts & L.K.L Doshi Commerce College, Balasinor has constantly emphasized on reaching out to needy sections of society. Located in the very backward area, the college regognized the need to extend its services to the most needy sections of the community in the surrounding areas of the college. The college organized a variety of extension activities. Noteworthy among them are as following.

- A Blood Donation camp was organized by college NSS and NCC units in association with Red cross society Balasinor and K.M.G. Hospital.

- College renders Medical services to needy students regularly on every Saturday with co-operation from K.M.G Hospital Balasinor.

- An NSS annual camp was held at Nava Handiya from 18th feb to 25th feb.

- Health check up for boys and girls(Routine)

- The NSS wing of college as adapted a Village, Nava Handiya. Many cultural programs and social services were conducted to enlighten the people about health and importance of cleanliness

- A lecture on Swineflu awareness by CMO K.M.G Hospital Balasinor

- A guest lecture by Dr.Vimal Patel(M.D Physician) was organized on 28 Aug,2016 as part of awareness program on Tobacco addictions and female foeticide

- C.W.D.C wing of college conducted classes on "Baal Shishu Sambhal"(Child care) and women health in association Tribhovan Foundation. It was a vocational course and can bring job to college girls students.

- Students rally in the Town for Cleanliness drive under Swachhata Abhiyan

- Red Ribbon club – Addressing gynaec problems in girls students

- Balasinor Vidyamandal and Sangita Kiran Doshi Charitable Trust sponsored lecture series -35

- Sports Activities

- Our College Team became intercollege Handball Men Tournament Champion Organised by SGGU

- Our college won Gujarat University southzone intercollege Men Handball Tournamrnt Championship

- Our college became Gujarat Uni. Interzonal Handball runnerup

- Our college became SGGU intercollege Basketball Men Tournament Runnersup

- Gymnasium with sports facilities got established

- Our college became Gujarat Uni. Southzone intercollege Women Volleyball Tournament Champion

- Our two college football team player got selected in SGGU football team

- Our two college Girl players selected in Gujarat Uni. Volleyball team

- One college team player got selected in Gujarat Uni. Handball team

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30914 sq.mtr	Gymnasium	College Management	106559/-
Class rooms	21			
Laboratories	03			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Benches - 100, Computes-40 Water cooler-02			
Value of the equipment purchased during the year (Rs. in Lakhs)	10,36,000/-		College Management	
Others				

4.2 Computerization of administration and library

- A system engineer is appointed for the maintenance of the computers and its accessories.
- The library provides open access to staff and students.
- At the beginning of the year, the librarian addresses the students, explaining the methods of using library
- Journals and magazine are kept in open racks.
- CCCTV has been installed in the library for security purpose

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28068		410		28478	
Reference Books	2947		260		3207	
e-Books						
Journals/Magazines	65				65	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	105	33	Wi-Fi campus		60	08	01	03
Added								
Total	105							

4.5 Computer, Internet access, training to teachers and students and any other program for technology up gradation (Networking, e-Governance etc.)

- Every Department(faculty and students) are provided the facilities of computers and internet system at D.I.T
- Students are encouraged to make use of computers for their project work and PPP
- Wi-Fi facility available in the campus

4.6 Amount spent on maintenance in lakhs :

i) ICT   1, 00,000/-

ii) Campus Infrastructure and facilities   7, 52,554/-

Doors/Windows Maintance	269936 /-
Painting	2,86,448/-
College Campus Exp.	1,96,170/-

iii) Equipments   3, 72,010/-

Wi-Fi installation	35,000/-
CCTV Maintance	2,770/-
Electrical	3,32,040/-
Fire Safety	2,200/-

iv) Others

Total: 12, 24,564/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation program for Sem-I students
- IQAC helped in establishing reception counter for providing information to visitors and students.
- Xerox facility is maintained and kept open for the students.
- Financial assistance is extended to weaker students and personal counseling is given by teachers for their problems(Academics or personal)
- Mock drills (Modal test and interviews) were held at the department level
- The college publishes its updated prospectus and handbook annually the IQAC coordinator explains the salient aspects of CBCS system.
- The Heads of the Departments explain the course materials and question pattern.
- IQAC makes students aware about the 'book bank' yojana

5.2 Efforts made by the institution for tracking the progression

- Feedback from students is taken on regular basis.
- Self –appraisal of the students and faculties
- A proper counseling is done through the counseling sell with newly students
- Suggestion Box
- The alumnae association maintains consistent correspondence will the former students
- Department of the foundation courses helps students in personality development
- Add-on courses (like SCOPE) help on students get employment opportunities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1649	844	05	02(M.Phil)

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

U.G

Men

No	%
869	52.69

Women

No	%
780	47.30

P.G

Men

No	%
278	33

No	%
566	67

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
545	331	107	1489		2472	627	296	169	1215		2307

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A course for increasing proficiency in English Scope –
(Society for creation of opportunity through proficiency in
English) is run in collaboration with Govt.of.Gujarat and
Cambridge University

No. of students beneficiaries   100

5.5 No. of students qualified in these examinations

NET 1   SET/SLET 03   GATE   CAT

IAS/IPS etc   State PSC 03   UPSC   Others

5.6 Details of student counselling and career guidance

A regular counseling is provided specially to Sem-V & VI
students for their career prospects and competitive exams
by Disha Club

No. of students benefitted   600

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	116		

5.8 Details of gender sensitization programs

Counseling by college C.W.D.C unit

Female health awareness programs

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   05   National level   02   International level

No. of students participated in cultural events

State/ University level   06   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   05   National level   International level

Cultural: State/ University level   04   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	75,820/-
Financial support from government		30,72,500/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level   02   National level [   ]   International level [   ]

Exhibition: State/ University level   01   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   06

5.13 Major grievances of students (if any) redressed: 1. Separate Toilet facility for girls
2. Refreshment facility provided for students
3. Separate drinking water facility for boys & girls

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To provide value-based education to students of rural and socially and economically weaker sections of society .
- To make them competitive and to imbibe in them the humanistic ideals of tolerance, peace , secularism , and social harmony.

6.2 Does the Institution has a management Information System

yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

05 faculty member is in BoS and paper –setters'

6.3.2   Teaching and Learning

Use of ICT ,MCQs , Quiz , Debates, Seminars, Assignment Projects,

6.3.3   Examination and Evaluation

Continuous evaluation by MCQs , assignments and projects.

Internal evaluation process reset

6.3.4   Research and Development

Research fellow must present his / her work before research committee prior to writing synopsis and thesis

6.3.5   Library, ICT and physical infrastructure / instrumentation

Book- bank facility is provided to all students
Separate reading rooms for boys and girls
Free access to Wi-Fi enabled computer in library

6.3.6   Human Resource Management

> All faculty members contribute in activities of college

6.3.7   Faculty and Staff recruitment

> Teachers are recruited by our management on ad-hoc basis due to vacancy in govt. Post
>
> Administrative staff is also recruited by our Management on Ad-hoc basis

6.3.8   Industry Interaction / Collaboration

> Our Commerce faculty interacted and collaborated with L.I.C and H.D.F.C Bank

6.3.9   Admission of Students

> Admission committee monitors admission process

6.4 Welfare schemes for

Teaching	Credit Society
Non teaching	Credit Society
Students	Annexure -II

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External NAAC & KCG		Internal College	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Higher Edu.Guj.Govt	Yes	College
Administrative	Yes		Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programs   Yes | √ | No | |

For PG Programs   Yes | √ | No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- College has formed internal committee for exam. reforms
- College implements all reforms suggested by uni.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni meeting organized

Suggestions are invited

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher meet organized

Suggestions are invited

6.13 Development programs for support staff

Computer training to office staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation

Drive for clean and green campus

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> Monthly evaluation introduced
>
> Weekly test introduced
>
> Computer training given to office staff & Teaching staff

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> All activities related to plan of action as decided by the IQAC were started and implemented in due time

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Counselling
>
> Student welfare schemes by management as the college is located rural and distant area

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Tree plantation by NSS unit
> - Clean and Green campus drive
> - College NSS unit arranged programs and lectures for environmental awareness
> - Students rally for "Swachhata Abhiyan"
> - Student rally for " Swine flu" awareness
> - "Plastic free campus" drive by college community

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- An excellent infrastructure, spreading over 8 acre
- An extremely supportive management
- Highly qualified and experienced faculty as per U.G.C norms
- Very active N.C.C. and N.S.S. unit.
- Excellent sports facilities and achievements by the students.
- An active and vigilant C.W.D.C
- Safe and secure and Wi-Fi compliant campus environment.

Weakness

- Staff deficiency
- Library not fully modernized
- Less marketability of sum of the courses
- Most of the students are commuters and lack of public transportation

Opportunities

- Many Job opportunities in public private and government sectors.
- Encourages rural students to be a part of modern education
- Students develop social responsibilities by participating in N.C.C. , N.S.S. and other such activities.

Threats

- Increasing trends towards science and professional course
- To develop communication skills among rural students
- Lack of permanent staff (Adm and faculty) due to government policy.
- Increasing number of self financed institution
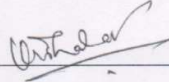
8. **Plans of institution for next year**

> To strengthen students counseling so as to prepare them for competitive exams
>
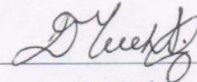> More seminars and workshops are to be conducted
>
> More emphasis to be put on project and research work

Name   Prof. K. G. Thakkar

Name   Prin. Dr. D. P. Machhi.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Principal,
C. & S. H. Desai Arts College
L.K.L. Doshi Commerce College
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